

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
AUGUST 23, 2005**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, August 23, 2005 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Assistant Street Commissioner James Schmitt, Project Technician Jeffrey Theising, Building Commissioner David Seger, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm. Street Commissioner Raymond Eckerle was absent.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on August 9, 2005. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. Motion carried 3-0.

KID'S DAY

Germaine Blessinger, representing Greater Jasper Downtown Business Association, requested permission to use the public sidewalks around the Square on Saturday, October 1, 2005 from 8 a.m. to 3 p.m. for the annual Kid's Day. She said there were no changes from previous years. She requested the street department pick up the trash after the event.

On **motion** by Mayor Schmitt and seconded by Victor Knies, permission was given to the Greater Jasper Downtown Business Association to use the public sidewalks around the Square on Saturday, October 1, 2005 from 8 a.m. to 3 p.m. for the annual Kid's Day. Motion passed 3-0.

POLICE ACADEMY GRADUATES

Police Chief Richard Gunselman reported that Officers Aaron Persohn and Allan Foy have graduated from the Police Academy and that Officer Persohn graduated 4th in his class academically.

TRAFFIC SAFETY AUXILIARY OFFICERS

Police Chief Richard Gunselman sought permission to start the hiring process for two to three additional traffic auxiliary personnel. He explained that these officers direct traffic at football games and Jasper Arts Center performances, etc. and are usually paid by the entity contracting their services. He said that three officers have left the auxiliary this past year. He stated that the auxiliary presently has six or seven officers, but some of those members are not always available when needed. Mayor Schmitt noted that this was an economical way to provide services.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, authorization was given to the police department to begin the hiring process for up to three additional traffic auxiliary officers. Motion passed 3-0.

POLICE REPORTS

Police Chief Richard Gunselman presented the Jasper Police Department July vehicle maintenance report for review.

During discussion, the police chief noted that the high price of fuel was adding to expenses. Mayor Schmitt asked if the department had enough money for fuel. Police Chief Gunselman responded that he had not requested additional appropriations, but was shuffling funds from different accounts. Mayor Schmitt asked if there was any particular model of car that would give better mileage. The Police Chief said it was difficult to do an analysis on car performance because of the different uses of the vehicles.

2005-2006 SALT QUOTES

Project Technician Jeff Theising presented the following road salt quotes for 2005-2006:

Company	Price/Ton
Cargill	\$44.06
Morton Salt	\$48.37
North American Salt Co.	\$48.93

Theising stated that the price includes delivery and that the street department estimates for this coming winter season purchasing approximately 1000 tons. He also stated that neither party is under obligation for estimated tonnage. Theising recommended accepting the low quote of \$44.06 per ton from Cargill.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the low quote of \$44.06 per ton for salt, including delivery, from Cargill. Motion passed 3-0.

ELECTRO-HYDRAULIC MOBILE LIFT SYSTEM

City Attorney Sandra Hemmerlein stated for the record that although only two quotes for the electro-hydraulic mobile lift system were opened at the August 9, 2005 meeting, a third quote from Heavy Lift Systems was eligible because technically the quote was on time. Heavy Lift Systems sent their quote by certified mail to 610 Main Street but since the City has a P.O. Box, mail is not delivered to City Hall. The City employee who picked up the mail on Monday, August 8, did not notice the card that informs the City that it has certified mail at the post office until she was sorting the

mail. The normal procedure when this occurs is to pick up the certified mail the next day when the daily trip to the post office is made. The other high lift quotes had been opened and meeting adjourned before Heavy Lift Systems quote was picked up.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt that the quote from Heavy Lift Systems of \$29,975.00 for a lift system and \$3,395 for the optional carriage mechanism is an acceptable quote and should be considered. Motion passed 3-0.

Project Technician Theising reported that he had reviewed all three quotes and presented a comparison report of the quotes and specifications. He also explained that after further study, it was determined that the two exceptions, retractable wheels and set reference for the control panel, from Mohawk Resources did not justify spending the higher price. Theising recommended the low quote of \$27,025.00 from Mohawk Resources for the lift system. He said the price includes delivery and set up. Theising also stated that the street department does not wish to purchase the optional carriage mechanism at this time. Theising also reported that the old hydraulic system is in a bad location and leaks oil and needs to be replaced.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the low quote of \$27,025.00 for a lift system from Mohawk Resources to enable the street department to make better use of its facility. It was determined that the deviation from the specifications was immaterial to the overall use of the product. Motion passed 3-0.

Comment - Mayor Schmitt stated that future specifications should not be written so narrowly. He said if something is not needed, it should not be included.

RECYCLING BINS

Project Technician Jeff Theising requested permission to purchase new recycling bins and presented the following quote from Busch Systems International, Inc. of Barrie, Ontario, Canada:

Quantity	Unit Price	Total Cost
2300 - 14 Gallon Curbside Bins, Green, "Jasper Recycles" w/Recycling Logo	\$5.09	\$11,707.00
1000 - Lids for the above Bins, Green	\$2.35	<u>\$ 2,350.00</u>
		\$14,057.00

Theising explained that these containers are from the same company and of the same type as those previously purchased and currently being used by area residents. He also stated that the City has been awarded an IDEM grant for these bins and lids in the amount of \$3,136.00, which will lower the City's share of the cost to \$10,921.00. He said the price includes delivery and stamping.

During discussion, Thomas Schmidt asked if the product could be purchased in the United States. Theising responded that the City would have to purchase from this company if it wanted to keep the same kind of bin. Victor Knies suggested looking for an American supplier in the future. Mayor Schmitt preferred, for uniformity reasons, that the same style of bin be used. Clerk-Treasurer Boehm explained that

originally the first round of bins had been purchased by the Solid Waste District with grant proceeds and was no cost to the City because of its in kind services.

On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given to the quote of \$14,057.00 for replenishment of recycling bins and that the City's portion would be \$10,921.00 after receipt of the \$3,136.00 grant from IDEM. Motion passed 3-0.

COMPUTER FOR STREET DEPARTMENT

Project Technician Jeff Theising requested permission to seek quotes for a new computer for the Administrative Assistant. He said they plan to put the old computer out in the shop and make it "read only". He explained that a new computer is needed because the softworks on the program keep getting bigger. He estimated the price would be \$1,200.00 to \$1,300.00. There followed some discussion as to whether it would be productive to keep the old computer. Theising was of the opinion that the maintenance personnel and mechanics would become adept at using the computer with experience, but will discuss the matter further with Street Commissioner Eckerle.

On **motion** by Victor Knies and seconded by Thomas Schmidt, authorization was given to the street department to seek quotes for a new computer. Motion passed 3-0.

HIGH WEED COMPLAINTS

Project Technician Jeff Theising reported for publication the names of property owners that had been cited under section 5.12.040, weed removal/ notice. The names and property locations receiving notice since the last meeting were as follows:

<u>Owner</u>	<u>Location of Lot</u>
Cynthia Kerstiens	Diamond Ridge Estates, Lot 12
Kerstiens Corp.	Mill Creek Park III, Lot 102
Robert & Belinda Alvey	Meridian Meadows, Lot 117

REPORTS – STREET DEPARTMENT

Paving – Assistant Street Commissioner James Schmitt gave an update on the paving projects.

Clay Street - Assistant Street Commissioner Schmitt reported that the road should be reopened by the end of this week or early next week.

REPORTS – FIRE DEPARTMENT

Strassenfest - Fire Chief Kenneth Hochgesang reported that the State Fire Marshall Inspector had found two minor violations during the Strassenfest. He said these were easily corrected.

New Fire Truck - Fire Chief Hochgesang stated that the new fire truck still needs some hoses and other parts before it can be put into service.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:55 a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Cynthia Kluemper, Recording Secretary